



Republic of the Philippines
Unified Student Financial Assistance System for Tertiary Education

Ground Floor, Philippine Social Science Council Bldg, Commonwealth Avenue, Diliman Quezon City
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**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
TES-17-2018**

For : **ALL PRESIDENTS/OFFICERS-IN-CHARGE**
State Universities and Colleges and
CHED-Recognized Local Universities and Colleges

DR. TIRSO A. RONQUILLO
President
Philippine Association of State Universities and Colleges

DR. ELENA E. PRESNEDI
OIC-President
Association of Local Colleges and Universities

**ALL CHED REGIONAL DIRECTORS
UNIFAST REGIONAL COORDINATORS**

From : 
ATTY. CARMELITA YADAO-SISON MNSA, Ph.D.
OIC Executive Director IV
Unified Student Financial Assistance System for Tertiary Education

Subject: **DISTRIBUTION OF CHECKS INTENDED FOR TERTIARY EDUCATION
SUBSIDY TO STATE UNIVERSITIES AND COLLEGES AND CHED-
RECOGNIZED LOCAL UNIVERSITIES AND COLLEGES WHOSE ENROLLED
STUDENTS ARE SELECTED AS QUALIFIED TES GRANTEES**

Date : 20 December 2018

On December 18, 2018, upon recommendation of the UniFAST Secretariat, Dr. J. Prospero E. De Vera III, Chairman of the Commission on Higher Education and the UniFAST Governing Board spearheaded the distribution and the release of Checks amounting to PhP4.26 Billion for TES qualified grantees to all Presidents/Officers-in-Charge of SUCs and CHED-Recognized LUCs in a turnover ceremony held at the Commission on Higher Education (CHED) Auditorium.

In this regard, all Presidents/Heads of all SUCs and CHED LUCs who have not claimed their CHECKS for the TES are advised to bring Official Receipts (OR) for the release of check payments in compliance with Government Accounting Rules and Regulations. This is in accordance with the letter dated December 17, 2018 from Director Luisa S. Valencia of CHED-AFMS addressed to the UniFAST Secretariat to strictly adhere to the "No OR, No Check" policy to prevent Notice of Suspension from the Commission on Audit.

The remaining unclaimed Checks for TES are ready for release at the Cashier's Office, HEDC Building, C.P. Garcia Avenue, U.P. Diliman, Quezon City.



The UniFAST Secretariat reminds SUCs with pending issues on the Free Higher Education Billings to submit all required documentations to process their respective reimbursements of Tuition and Other School Fees (TOSF) for the 1st Semester of AY 2018-2019. Failure to submit the required documentations will also affect the release of their TES Checks.

For information and immediate compliance.



Cc: **Dr. J. Prospero E. De Vera III**
Chairman, Commission on Higher Education
and the UniFAST Governing Board

Dir. Luisa S. Valencia
CHED Administrative, Finance and
Management Service